

OCA FILE OCTA

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31 July 1987

NOTE FOR: OCA Employees

FROM: Dave Gries

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SUBJECT: Requests to the DCI from Congress for Speeches and
Appearances

Lately there has been some confusion regarding who prepares answers for the above. After discussing the matter with Bill Baker, we agreed to proceed as in the past: OCA will answer all Congressional mail concerning speeches, appearances, and the like, in each instance showing coordination with D/PAO on the pink sheet. Meanwhile, as in the past, PAO will handle all requests to the Director from sources other than Congress. These will not be coordinated with OCA.

cc: D/PAO
D/DCI/DDCI Executive Staff
Executive Registry